



**UPDATE:**  
**July 12, 2019**

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**Thank you for your continued support and patience during this time. We recognize how important and necessary service delivery is to our community. There are a number of opportunities at the City of Revelstoke.**

## **STAFFING UPDATE**

### **Building Services**

- Interviews are ongoing for a [Building Services Manager](#) and [Senior Building Official](#) positions.
- An internal posting has been issued to CUPE for a temporary Development Services/ Engineering Clerk position.

### **Bylaw Enforcement Officer**

- The posting for a full-time [Bylaw Compliance Officer](#) closes at the end of next week and interviews are expected to start in the following week.

### **City Wide**

- A call is out for [casual clerks](#) to work in a variety of departments to cover off summer holidays and provide support for extra workloads.

### **Development Services**

- The City is in the process of retaining two contracted Planners to assist with both daily applications as well as Council's priority of the updated Official Community Plan.
- The Development Services Clerk posting is active and is currently accepting resumes however interviews are underway.
- Recruitment for a [Senior Planner](#) and [Planner I](#) has begun.

### **Engineering**

- Recruitment for a [Director of Engineering and Public Works](#) has started and will be completed through an external Executive Search Recruiting Company.
- We have enlisted outside engineering firms for third party review on larger projects.

### **Parks and Recreation and Culture**

- There is an opening for an [Early Childhood Educator \(ECE\) Assistant](#) for the preschool year commencing September 2019.

### **Public Works**

- There is an opening for a [Grounds Maintenance Person](#). The posting closes at 3:00 pm on Friday, July 19<sup>th</sup>.
- Recruitment for a [Heavy Duty Journeyman Mechanic](#) has started. Resumes will be accepted until Wednesday, July 31, 2019.

## **INTERIM BUILDING SERVICES SUPPORT**

- A Registered Building Official will be assisting the City with building services including reviewing 12 permits in the intake stage and completing inspections. The next building inspection dates are in the process of being established and the City will be in touch with builders when confirmed.
- The process to use certificates for Part 9 field review and compliance is in process. The City will review BP applications for issuance and then the contractor/builder will have three options on how

to proceed with registered professionals for field review and compliance. The certificates and/or letters of assurances will be submitted to the City. The City will review the information ensure compliance with BC Building code prior to issuing occupancies. This process will be uploaded to the City webpage shortly and any questions can be directed to Director of Development Services.

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**For more information, please contact:**

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