



## Facility Booking Form – ARENA FACILITY

Parks, Recreation & Culture Department

Box 170 Revelstoke, BC, V0E 2S0

Phone: (250) 837-4040 Email: [arena@revelstoke.ca](mailto:arena@revelstoke.ca)

### RENTAL AGREEMENT DETAILS

Contact Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Ph: \_\_\_\_\_ E-mail: \_\_\_\_\_

Booking Date: \_\_\_\_\_ Booking Time: \_\_\_\_\_

Purpose of Use: (i.e. birthday party, private booking) \_\_\_\_\_

#Attendees: \_\_\_\_\_ City: \_\_\_\_\_ Province/Postal Code: \_\_\_\_\_ / \_\_\_\_\_

### TERMS & CONDITIONS

**AGREEMENT:** Arena Booking Form must be completed prior to ice rental.

**FEES:** Rental Fee must be paid by cash or cheque payable to The City of Revelstoke prior to ice rental. Rental fees/ deposits shall be applied as outlined in Fees & Chargers Bylaw No. 2256 and any amendments.

**TIME:** The Licensee must vacate the dressing room within 15 minutes after the end of their ice time.

**ALCOHOL:** Consumption of alcoholic beverages in the Facility is strictly prohibited.

**DAMAGE:** If the Facility is left in a state of uncleanliness over and above normal usage or if damage has occurred to the facility, the group or organization may be held responsible for the cost of cleaning or repairs.

**INDEMNITY:** The user will indemnify and save harmless the municipality from and against all losses, claims, actions, damages, liability, and expenses in connection with any action or defense arising from or in connection with the use of, or presence in, the premise by the User, any person invited or allowed into the facility by the User, or any person for whom the User is responsible.

**LIABILITY:** The User waives all claims against, releases from liability and agrees not to sue the municipality, its officers, employees, agents, and representatives, for any personal injury, death, property damage or any loss sustained by the User or for which the User may be responsible arising out of, or in connection with the Users use of the noted premise.

**COMPLIANCE:** The User will comply with the Terms and Conditions; any addendums attached here to and ensure that all persons whom the User allows on the premise will also comply with the Terms and Conditions. Failure to comply with any of these conditions will result in the loss of ice privilege.



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### PRIVACY

At the Revelstoke Forum, we are committed to providing our patrons, customers, members, and guests with exceptional service. As providing this service involves the collection, use and disclosure of some personal information about our patrons, customers, members, and guests, protecting their personal information is one of our highest priorities.

### PRIVACY POLICY

We are committed to respecting your privacy and protecting all personal information in our care or control. We are dedicated to ensuring confidentiality, security, and accuracy of your personal information.

### COLLECTION AND USE OF PERSONAL INFORMATION

Personal Information is any information that personally identifies an individual. This includes information in any form such as a person's address, phone number, personal e-mail address, age or date of birth, as well as health information, etc. Personal information is collected by us only when you explicitly and intentionally elect to provide it to us. We use your personal information to provide services and information that you have requested from us and to occasionally contact you.

### CONTROL OF YOUR PERSONAL INFORMATION

Personal information collected from us will be stored securely. We will not sell, loan, or rent any personal information that we collect to any other organization. We may disclose personal information about you to selected third parties when: we have your authorization to do so; and/or we need to service a request that you have made. This may or may not include using your name on our internal displays and/or on our on-line facility schedule when you have secured a private booking with us. If you have any questions about this, please contact your facility booking scheduler.

### Release and Waiver of Liability

\_\_\_\_\_  
Signature of Renter

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Representative

\_\_\_\_\_  
Date