



CITY OF REVELSTOKE

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
HELD ELECTRONICALLY ON THURSDAY FEBRUARY 11, 2021  
COMMENCING AT 2:00 PM

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PRESENT Mayor G. Sulz  
Councillors: M. Brooks-Hill, N. Cherlet, R. Elliott, & J. Rhind

ABSENT: C. Younker

Staff:  
D. Low, Chief Administrative Officer  
C. Floyd, Acting Manager of Legislative Services  
J. Rousseau, Executive Assistant  
T. McCabe, Director of Finance  
M. Wade, Director of Development Services  
P. Simon, Senior Planner  
S. Black, Director of Engineering & Public Works  
D. Komonoski, Operations Manager  
L. Donato, Director of Parks, Recreation & Culture  
S. DeRousie, Fire Chief  
Sgt. C. Dodds, Acting RCMP Detachment Commander

**1 CALL TO ORDER**

Mayor Sulz called the meeting to order at 2:01 PM.

**2 ADOPTION OF AGENDA**

Moved by Councillor Cherlet  
Seconded by Councillor Brooks-Hill  
THAT the agenda be adopted.

**CARRIED**

**3 ADOPTION OF MINUTES**

a) Committee of the Whole Minutes - December 10, 2020

Moved by Councillor Brooks-Hill  
Seconded by Councillor Rhind

THAT the Regular Committee of the Whole minutes dated December 10, 2020 be approved as presented.

**CARRIED**

**4 BUSINESS ARISING FROM THE MINUTES - Nil**

**5 ANNOUNCEMENTS FROM THE MAYOR - Nil**

**6 DELEGATIONS & PRESENTATIONS - Nil**

**7 BYLAWS - Nil**

**8 UNFINISHED BUSINESS - Nil****9 STAFF REPORTS****a) Planning - Short Term Rentals**

M. Wade, Director of Development Services and P. Simon, Senior Planner, provided Council with a summary of the issues related to short term rentals, community engagement completed to date, proposed amendments and next steps, including possible public engagement options moving forward.

**Moved by Councillor Rhind**

**Seconded by Councillor Cherlet**

THAT the Committee of the Whole recommend to Council that staff proceed with Option # 1 respecting the preferred public engagement approach for Short Term Rentals: No additional public engagement beyond the mandatory legislative requirements. Staff would create a project webpage that would refer to the amending bylaw along with the FAQ sheet attached to this report. Staff would bring forward the amending bylaw for Council's consideration of First and Second readings. Council would set a Public Hearing and staff would answer any inquiries that residents may have about the regulations in advance of the meeting through webpage updates, social media, press releases. The estimated cost of this option is \$1,000.00 - \$2,000.00 for communications support.

**CARRIED**

**b) Planning - Official Community Plan Housekeeping**

M. Wade, Director of Development Services and P. Simon, Senior Planner, provided the Committee with an overview of amendments proposed to address Official Community Plan (OCP) housekeeping items as part of Phase 1 of the OCP Update. Housekeeping items include the removal of references to the unified development bylaw, general formatting, development permit exemptions to improve clarity and processing timelines and the incorporation of a new community vision. Staff informed the Committee that the proceeding phases of the OCP Update would see the implementation of a more robust engagement program.

**10 DEPARTMENTAL UPDATES****a) Administration - 2020 Bylaw Enforcement Annual Statistics**

The Committee was provided an overview of Bylaw Enforcement annual statistics related to calls for service over the last calendar year and projected increases for 2021, 2020 calls for service by category and neighbourhood and the nature of municipal tickets issued. C. Floyd, Acting Manager of Legislative Services, answered questions from the Committee.

**b) Fire Department - Quarterly Report 2020**

S. DeRousie, Fire Chief provided an update on quarterly statistics for incident reports, efforts related to public education, code enforcement, training for branch crews and success of the 2020 Santa run.

**c) RCMP - Quarterly Report 2020**

C. Dodds, RCMP Sargent, Acting RCMP Detachment Commander, provided an overview of 2020 statistics on calls for service (persons, property, traffic and other) and 2021 prevention, enforcement and reduction efforts for impaired driving, traffic safety, domestic violence, auto theft and sexual assaults.

**d) Parks, Recreation & Culture - Quarterly Report**

L. Donato, Director of Parks, Recreation and Culture provided an update on fourth quarter operations. The Community Centre focused on youth and senior's programming, the Aquatic Centre and Arena operations. COVID-19 protocols were actively in place and successfully followed by patrons.

**11 CORRESPONDENCE - Nil**

**12 COMMUNICATIONS - Nil**

**13 IN CAMERA - Nil**

**14 CONSIDERATION - Business items to report from In Camera - Nil**

**15 TERMINATION OF MEETING**

**Moved by Councillor Brooks-Hill**

**Seconded by Councillor Cherlet**

**THAT the meeting end at 4:35 PM.**

\_\_\_\_\_  
Director of Corporate Administration

\_\_\_\_\_  
Mayor

*Certified a true copy this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.*

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