



COUNCIL CANDIDATE NOMINATION PACKAGE

2021 LOCAL BY-ELECTION



CITY OF REVELSTOKE

Nomination Package Instructions

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Documents:

- Candidate Nomination Package
- Candidate Information Release Authorization

Other Reference Documents:

- Election and Assent Voting Bylaw No. 2053
- Excerpts from the *Local Government Act*
- Excerpts from the *Local Elections Campaign Financing Act*



CITY OF REVELSTOKE

Nomination Package Instructions

Introduction

Thank you for your interest in the 2021 City of Revelstoke Local By-Election.

The nomination period begins at 9:00 AM on Tuesday, December 29th, 2020 and ends at 4:00 PM on Friday, January 8th, 2021.

Nomination forms are available for download on the City of Revelstoke website at www.revelstoke.ca or you can pick up a printed copy at City Hall in Revelstoke, BC.

Nomination Period

Completed nomination documents will be received by the Chief Election Officer and Deputy Chief Election Officer between 9 AM on Tuesday December 29th and 4 PM on Friday January 8th, 2021. Documents may be delivered in person (recommended) or by mail, fax or email.

If sent by mail, it must be received before the end of the nomination period - postmarks will not be accepted as proof of submission by the deadline.

If sent by fax or email, the originals must be received by 4:30 PM on Friday January 15th or the nomination will officially be considered withdrawn.

Candidate Representatives

Candidates are entitled to appoint one Official Agent to represent the candidate from the time of appointment until the final determination of the election. A candidate may also appoint one Scrutineer for each voting place where voting is being conducted to represent the candidate by observing the conduct of voting and to observe the counting of ballots after voting closes.

Appointment forms are included in the Nomination Documents. Additional copies of the scrutineer appointment form may be reproduced and provided to the Chief Election Officer at any time after submitting nomination forms.

Campaign Financing And Advertising

Elections BC is responsible for administering campaign financing and advertising rules for local elections and assent voting in British Columbia under the Local Elections Campaign Financing Act (LECFA). Candidates are responsible for adhering to Elections BC requirements under LECFA.

More information and related forms about campaign financing and advertising can be found on the Elections BC website at <https://elections.bc.ca/local-elections/advertising-rules/local-advertising-sponsors/>

List of Electors

The City of Revelstoke will be using the Provincial Voters List.



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Nomination Package Instructions

Voting Locations, Days, & Hours

Once the candidates have been declared, the locations and dates for all voting places will be announced.

Attendance at Voting Locations and Counting Proceedings

Other than for the purpose of voting, a candidate must not be present at a voting location while voting is being conducted. Candidates may attend vote counting proceedings at one of the voting locations.

Elector Organizations

Candidates can be endorsed by an Elector Organization with the Candidate's consent. Elector Organizations are required to complete an Elector Organization Endorsement Package and submit it to the Chief Election Officer by the end of the Nomination Period (4 PM on Friday January 8th). The package is also available for download from the City of Revelstoke website.

Election Offences

Both the *Local Government Act* (LGA) and the *Local Elections Campaign Financing Act* (LECFA) have regulations pertaining to election offences. Excerpts are included in this information package.

In particular, please note:

- LECFA Section 45(2), which states that an individual or organization must not transmit election advertising to the public on general voting day.
- LGA Section 163(4), which states that election campaigning cannot take place within 100 metres of a voting location. This includes canvassing or soliciting votes, placement of signs, distribution of documents/material, and carrying, wearing or supplying flags, badges or other objects showing support for a particular candidate.

More Information

Please visit the City of Revelstoke website for information for Candidates and Voters.

City of Revelstoke
216 Mackenzie Avenue
Revelstoke, BC V0E 2S0
www.revelstoke.ca
Phone: 250-837-2911 Fax 250-837-4930
Email: admin@revelstoke.ca



CITY OF REVELSTOKE

Nomination Package Instructions

Nomination Paper Checklist

Thank you for your interest in running for City of Revelstoke Council. Please read the following instructions when completing Candidate Nomination forms.

REQUIRED DOCUMENTS - These will be published on the City of Revelstoke website

Complete the relevant Candidate Nomination forms:

- C2 - Nomination Documents
- C3 - Other Information Provided by Candidate
- C4 - Appointment of Candidate Financial Agent (if Candidate is not acting as own Financial Agent)
- Statement of Disclosure: Financial Disclosure Act
- Candidate Information Release Authorization

IF APPLICABLE

- C5 - Appointment of Candidate Official Agent
- C6 - Appointment of Candidate Scrutineer

HOW TO SUBMIT

Return completed forms to the City of Revelstoke Chief Election Officer during the Nomination Period:

By mail or in the drop off box: PO Box 170 216 Mackenzie Avenue	From: 9:00 am December 29, 2020 To: 4:00 pm January 8, 2021 Excluding statutory holidays and weekends
By hand or other delivery service: 216 Mackenzie Ave	From: 9:00 am January 4, 2021 To: 4:00 pm January 8, 2021 Excluding statutory holidays and weekends
By fax to: 250-805-2009 OR	From: 9:00 am December 29, 2020 To: 4:00 pm January 8, 2021
By email to: dawn.low@revelstoke.ca	

****Original forms must be received by 4:30 pm on Friday, January 15th, 2021 or your nomination will be automatically withdrawn.***

NOMINATION PERIOD

Completed forms will be received by the City of Revelstoke Chief Election Officer between:
9:00 am Tuesday, December 29, 2020 and 4:00 pm Friday, January 8, 2021



CITY OF REVELSTOKE

Nomination Package Instructions

Excerpts from Legislation

Local Government Act

Excerpts from the *Local Government Act* follow. An online copy of the entire *Act* can be found at <https://www.bclaws.gov.bc.ca>

Local Elections Campaign Financing Act

Excerpts from the *Local Elections Campaign Financing Act* follow. An online copy of the entire *Act* can be found at <https://www.bclaws.gov.bc.ca>