



City of Revelstoke Public Notice

July 6, 2018

Development Services Update #18-06

This notice is intended to keep the public informed about processing timelines and staffing capacity in the Development Services Department .

- ⇒ Complete building inspection services are available 5 days per week, utilizing Outwest Building Inspection Consultants, a company which provides inspections and plan reviews on behalf of the City.
- ⇒ Building permit reviews have increased substantially with additional contracted assistance (15 reviews this week).
- ⇒ Staff are making good progress through the current permit backlog, with the bulk of permits expected for issuance in the coming two to three weeks.
- ⇒ There are 31 Building Permits in the staff review process. Most have been reviewed by the Building Department, and are now in line for Engineering and Planning reviews. All available resources are being applied to these permits.
- ⇒ One Planning staff position has been temporarily vacated and staff are working to backfill this position as quickly as possible.
- ⇒ A third party employee search firm has been retained to assist with the recruitment of a Building Services Manager position. Building Inspection positions are in limited supply and it has taken many BC communities upwards of a year to fill vacant positions.

What builders & contractors can do:

- ⇒ Please contact Development Services to book your required inspections.
- ⇒ Do not cover any construction work. All construction **must** be inspected by a designated City official. e.g. do not backfill footings, or cover vapour barrier with drywall etc. — please call and book an inspection.
- ⇒ Please expect increased timelines for responses to Planning inquiries, due to a temporary staff shortage.

We thank the building community for their continued support and patience as we work to increase Development Services capacity.